

Form CAT01

Community asset transfer: application

Your details

Your Organisation	SOUTH NEWTON + STOFORD PARISH COUNCIL
Contact name	
Position held	
Address	
Postcode	
Telephone	
Email	

Your proposal

(please complete Checklist CAT02 before filling in the following)

Details of asset Please include exact location, address, postcode, size, boundaries, access points and a map if possible	SOUTH NEWTON RECREATION GROUND (NORTH END OF VALE VIEW ROAD SOUTH NEWTON) SEE ATTACHED W COUNCIL MAP)
Summary of proposal Why do you want the asset and how will this benefit the local community?	THE GROUND IS ONLY GRASS CUT BY WILTSHIRE COUNCIL. THE AREA IS IN NEED OF DEVELOPMENT AS A COMMUNITY PLAY AREA, THE LOCAL COMMUNITY HAVE ASKED THE PARISH COUNCIL TO DO THIS
Community use Please explain how the asset will be used (Please refer to questions 5-8 in the checklist - CAT02)	FENCE AREA SUITABLY, REPAIR & RENEW GOALS. COMMUNITY PLAY & PICNIC AREA, POSSIBLY ADD EQUIPMENT FOR YOUNGER CHILDREN. FURTHER CONSULTATION WITH COMMUNITY ON EXACT FACILITIES.

<p>Suitability for purpose Please explain why this asset is suitable for the intended purpose (Please refer to questions 5-8 in the checklist - CAT02)</p>	<p>VERY CLOSE TO RESIDENTIAL AREA, ALREADY IN USE AS COMMUNITY PLAY FACILITY.</p>
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<p>Community support and consultation Please set out who you have consulted about your proposal and how you have addressed any concerns raised (Please refer to questions 9-14 in the checklist - CAT02)</p>	<p>RESIDENTS OF VALE VIEW ROAD APPROACHED US APPROXIMATELY 2 YEARS AGO ASKING PARISH COUNCIL TO TIDY UP AREA & PROVIDE MORE FACILITIES.</p>
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<p>Legal issues Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset (Please refer to questions 15-18 in the checklist - CAT02)</p>	<p>AREA ALREADY IN USE AS COMMUNITY PLAY FACILITY. PARISH CLERK TO INVESTIGATE WHETHER INSURANCE NECESSARY. BINS ALREADY EMPTIED BY LOCAL VOLUNTEER, GRASS WILL BE CUT REGULARLY.</p>
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<p>Financial matters How will you fund running costs and maintenance? Are you willing to pay for the asset? (Please refer to questions 19-23 in the checklist - CAT02)</p>	<p>IT WOULD BE HELPFUL IF WILTSHIRE COUNCIL WERE ABLE TO DEVOLVE THEIR PAYMENTS FOR GRASS-CUTTING TO SOUTH NEWTON PARISH COUNCIL. GRANTS WILL BE APPLIED FOR TO IMPROVE AREA. WE ARE NOT PREPARED TO PAY FOR THE ASSET AS IT WAS ORIGINALLY IN OWNERSHIP OF SNPC.</p>
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<p>Future management How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future? (Please refer to questions 24-27 in the checklist - CAT02)</p>	<p>VERY LITTLE MAINTENANCE IS CARRIED OUT BY WILTSHIRE COUNCIL. SNPC WOULD LOOK TO INCREASING LOCAL VOLUNTEERS TO MANAGE THE MAINTENANCE OF THE AREA, SOME ALREADY VOLUNTEERED WHEN REQUESTING IMPROVEMENTS.</p>
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I confirm that the details included in this application are correct

Signed:

[Signature]

Name (please print):

[Name]

Date:

[Date]

Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe for the use proposed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
17. Have you considered insurance cover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' your application must explain implications
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>		Your application must explain how you will deal with risks and liabilities

Finance

Question	Yes	No	Note
19. Can you meet all conversion costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' your application should explain how funding will be provided
20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
21. Can you meet all day-to-day running costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' your application should explain how funding will be provided
22. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out how you will deal with contingencies
25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out your offer

NOT SURE WHAT THIS MEANS
JEE NOTES

Management

Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out who will manage the asset.
27. Will a management committee be set up?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
28. Will users of the asset be involved?	<input type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work
29. Will someone be employed to manage the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work